

Duluth Public Arts Commission

MINUTES for Monday, December 19, 2016, 4:30 at Duluth City Hall, Room 106A

Present: Mary Mathews, Rachel Payne, Sandy Johnson, Melissa LaTour, Ashley Kolka, Jodi Broadwell, Peter Spooner, Jason Hale, Gary Anderson

Called to order, 4:41 p.m.

New Business

Because of federal holidays, the January meeting has been moved to January 9 and the February meeting will be held February 13.

Financial Report

No change has been made to the DPAC fund.

Operations and Governance

Budget

- Jason will discuss the following proposal with the city auditors:
 - Designate \$50,000 of the fund as a reserve for conservation and maintenance.
 - 25% of future DPAC fund income will be also designated for conservation and maintenance.

Future Projects

- Discussion of coordination of event/project with opening of the North Shore.
- Discussion of collaboration with Homegrown Music Festival.
- Mary Tennis is working on a rubric to assess proposals
- Arts and Business Summit, sponsored by UMD School of Fine Arts and DPAC will be held this spring.

New Member Orientation

- Orientation for new DPAC members will take place on January 17 from 4:30 – 6:00 at City Hall.

Plan Implementation

- The “rollout” event to introduce the Arts and Culture plan to stakeholders will take place on January 12, 2017 at City Hall.
- Kristin Aune will be installing a textile piece in the Mayor’s meeting room.
- Zentih Bread Project is providing cupcakes.
- Peter Spooner will write a 1 page overview for distribution at the event and a press release.

- Mary will send out an email invitation and post on the Twin Ports Arts Align Facebook page.
- Sound of Strings will be hired to play for one hour at the beginning of the event.
- Jason will make sure that the Arts and Culture Plan is available online.

Lincoln Park

- Jason will convey DPAC's interest in working with the Lincoln Park community.

Adjournment

The meeting adjourned at 6:02 p.m.