

# Duluth Arts Commission

MINUTES for **Monday, October 19, 2015**, 4:30 p.m. in Duluth City Hall Rm 106A

Present: Mary Mathews, Rachel Payne, Laurel Sanders, Sophie Spehar, Peter Spooner, Mary Tennis, Jessica Tillman, Jeffrey Ching of UMD State & Local Government Course observing

Excused Absences: Jodi Broadwell, Joan Henrik

Unexcused Absences:

September minutes provided

Financial report provided

- concerns raised re expenditure for mayoral portrait conservation; commission members felt a lack of notice
- some confusion of the two services sought by City: creation of digital image archive (grant funded) and coordinated professional cleaning/conservation and art transport paid for by City from the art fund
- question: tourism tax allocation determination, timing and amount

Conservation and Maintenance

- Update on Disability Mural Project
  - Peter is keeping track of the project progress
  - Laurel has joined Peter to form a subcommittee to keep a pulse on the project and advise Jessica on details that come up relevant to needed City action on the project
  - Bob Grytdahl of City Human Rights Office suggested DPAC and Commission on Disabilities communicate to determine what helpful roles each commission can play in the DMP
  - Kristen Cheronis interested in consulting on best practices re the Disability Mural Project installation, maintenance, etc; can consult remotely
- Penny Perry plans to provide some bronze touchup work to existing public art and will simultaneously train participants
  - Laurel has rec'd training in the past and will contact Penny to determine next cleaning work; Sophie is interested in participating in the cleaning
- Kristen Cheronis gave Peter indication she'd be available in June 2016 to provide conservation services in Duluth
  - City should book with Kristen in Apr/May 2016
  - Peter will relay message to Kristen requesting a proposal for conservation to the City

**Old Business**

- MN Citizens for the Arts Town Hall—Monday, October 26, 5PM at the Duluth Art Institute followed by presentation to City Council same night at 7PM
  - Jessica to send talking points for DPAC members to utilize in plugging event to respective networks
- Duluth Arts & Culture Plan
  - Roll out plan in early 2016 to a new Council and City Administration
  - DPAC retreat to plan implementation upon plan completion, perhaps in Feb 2016

## Duluth Arts Commission

- Website, FB page
  - o Mary T and Sophie to connect and strategize on FB use and outreach
  - o Online project proposal form – DPAC to review and determine opportunities for filtering public art requests to accommodate DPAC member involvement at time of intake
    - MT suggested adding a check box: check if project involves public art...
- New member recruitment
  - o Jessica to provide link to board app to DPAC for easy sharing
  - o Jessica to f/u on current applications in Clerks office
  - o DPAC formally recommends appointment of Ashley Kolka

### **New Business**

- Is DSACF Legacy Fund appropriate consideration for Disability Mural Project application?
- Upcoming public art event: All Souls Night on November 6, 5-9 PM at Duluth Depot

### **Other Business**

- **Next meeting: Monday, November 16, 2015 at 4:30 in room 106A of Duluth City Hall**
- Adjourned, 6:00 p.m.