How To: Create an Account

Step 1: Go to duluthmn.gov/eplace and click the button to enter ePlace

Step 2: Click "Login or Register" in the upper right-hand corner

Step 3: If you have a Google, Apple, Microsoft, or Facebook account and would like to use that account to register, click one of those options. Otherwise, click "Create an Account"

Step 4: Fill in the fields shown

Create an account

Email
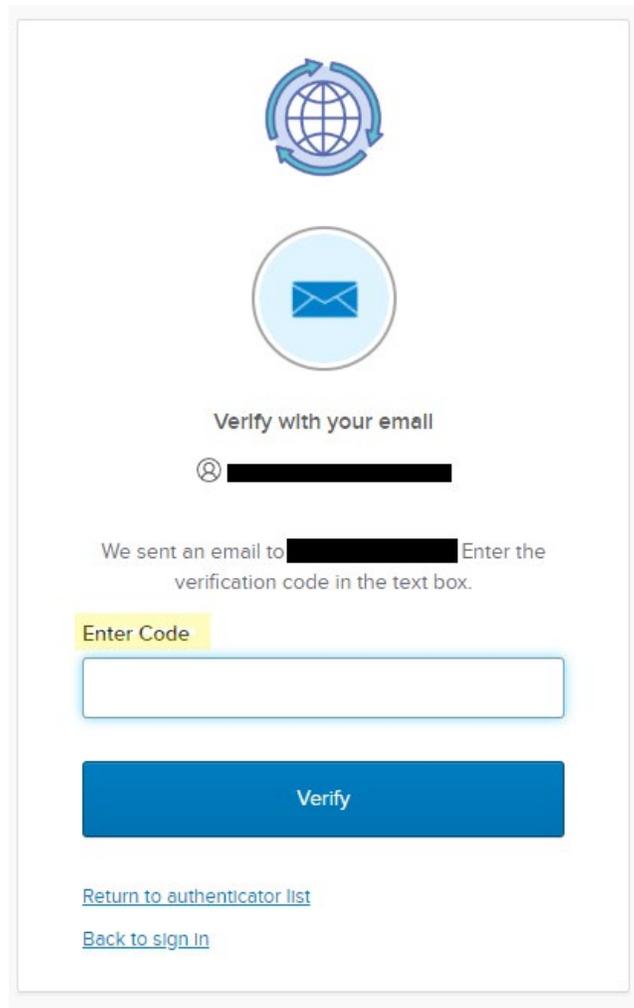
First name

Last name

Mobile phone   Optional

Password

Password requirements:

- At least 8 characters
- A lowercase letter
- An uppercase letter
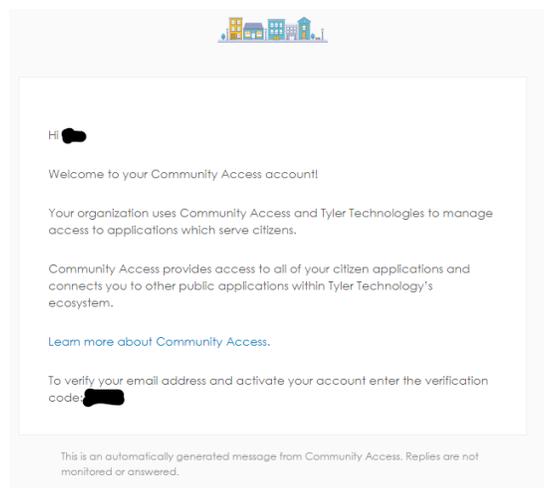- A number
- No parts of your username

Sign up

Already have an account?

Step 5: You will receive a code in your email address. Enter the code that was sent to your email.

The Email should look like this:

Step 6: Click continue

ePlace

Electronic Permitting, Inspections, Plans, Licenses & Code Enforcement

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Registration

Step 1 of 3: Acknowledgement

We have recently enhanced our security. Click on continue to validate your user information or create your profile with us.

Continue

Step 7: Complete the following fields NOTE: you only are required to provide **one** phone number in **one** of the 3 fields

Registration

Step 2 of 3: Personal Info

*REQUIRED

First Name	Test
Middle Name	
Last Name	Account
Company	
* Contact Preference	--Select Contact Preference--
* Email Address	███████████

Additional Contact Information

* Business Phone	
* Home Phone	
* Mobile Phone	

Back   Next

Step 8: Fill in your complete address and click submit

Step 3 of 3: Address

*REQUIRED

* Address | Street address, P.O. box. (required)

Apartment, suite, unit, floor, (optional)

City

State

Postal Code

Back   Submit

Once you see this page, you should see your name in the upper right corner.

DULUTH ePlace   *Electronic Permitting, Inspections, Plans, Licenses & Code Enforcement*   Test Account▾   🛒0

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My Permits

Attention	Pending	Active	Recent	Draft
0	0	0	0	0

▸ View My Permits

You have successfully created your account! You are now ready to apply for permits, plans, licenses, etc.