

<b>CD Program FY 2024 Application Review October 24, 2023</b>	<b>Homelessness</b>	<b>Staff Contact: Phillis Webb</b>
---	---------------------	------------------------------------

**Summary of Category Applications**

- Nine applications were received for homeless programming that combined CDBG and ESG funds. Program areas for those applications include shelter projects, supportive housing, and transitional housing. Two applications were received for ESG funds alone, including a supportive housing program for BIPOC young mothers and a youth homeless shelter. One application was for Tenant Based Rental Assistance (TBRA) through the HOME funding program.
- HUD regulations allow CDBG funds to be used for a wide range of activities that benefit low- and moderate-income (LMI) individuals, however only 15% of the CDBG funds may be used for Public Service activities each year. HUD classifies programs that provide assistance to people who are experiencing homelessness, such as supportive housing programs, as Public Services. The total request for CDBG Public Service funds in FY2024 is \$458,500, which includes the applications for general CDBG public services described in the Public Services Staff Report.
- Emergency Solutions Grant (ESG) funds are meant to assist people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. The total request solely for ESG funds in FY 2024 is \$174,900
- HOME Investment Partnership Program (HOME) is meant to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. \$132,384 was requested in HOME funds relating to homelessness programs in 2024.

**Approach to Application Review**

- Applications were reviewed for HUD funding eligibility, consistency with the 2020-2024 Consolidated Plan goals, Anti-Poverty Strategies, and alignment with the City’s comprehensive plan, Imagine Duluth 2035. Proposals were further reviewed based on the identified need, community benefits, budget, and project readiness as outlined in the scoring and rating criteria provided to applicants.

**Applications Received**

Code	Proposal Name	Organization	Eligible Activity	Amount
2024-01-PH	Comprehensive Services for Homeless Veterans	MACV	Yes	CDBG: \$50,000
2024-02-PH	Safe Haven Shelter Program	Safe Haven	Yes	CDBG: \$30,000 ESG: \$30,000
2024-03-PH	Shelter Services	CHUM	Yes	CDBG: \$42,000 ESG: \$22,000
2024-04-PH	Family Supportive Housing	Center City Housing Corp	Yes	CDBG: \$50,000 ESG: \$30,000
2024-05-PH	Family Transitional Housing	The Salvation Army	Yes	CDBG: \$10,000 ESG: \$10,000
2024-06-PH	Street Outreach	CHUM	Yes	ESG: \$20,000

<b>CD Program FY 2024 Application Review October 24, 2023</b>	<b>Homelessness</b>	<b>Staff Contact: Phillis Webb</b>
---	---------------------	------------------------------------

2024-07-PH	The Loft Emergency Shelter	Life House, Inc	Yes	ESG: \$42,900
2022-08-PH	Annie's House of Refuge & Restoration	Divine Konnections, Inc	Yes	ESG: \$20,000
2023-01-HM	Tenant Based Rental Assistance & Admin	Duluth HRA	Yes	HOME: \$132,384

**Total CDBG: \$182,000**

**Total ESG: \$174,900**

**Total HOME: \$132,384**

**APPLICATION #2024-PH-01: Comprehensive Services for Homeless Veterans - MACV**

Brief Description of Application (including activities and target clientele):

- Minnesota Assistance Council for Veterans (MACV) provides housing and support services to Duluth veterans and their families who are experiencing or are at risk or experiencing homelessness. The Comprehensive Services for Homeless Veterans (CDBG-Public Services) and (ESG) programs would serve a total of 95 low-income and homeless veterans and their families.

Eligible Activity (Identify eligible activity, national objective, and explain):

- The Public Service project meets the national objective of benefitting low to moderate income people. The project exclusively benefits a clientele who are generally presumed by HUD to be low income persons (homeless persons).

Application goals/outcomes related to Community Goals:

- 2020-2024 Consolidated Community Development Plan
  - Public Services
  - Homeless Services
- Anti-Poverty Strategy Plan
  - Policy 1: Training and Career Development
  - Policy 2: Remove Barriers to Obtaining Employment
  - Policy 3: Reduce Housing and Utility Costs
  - Policy 4: Increase Affordable Housing Units
- Imagine Duluth 2035
  - Governing Principle #13: Develop a healthy community.
  - Governing Principle #14: Integrate fairness into the fabric of the community.
  - Housing Polices:
    - Policy 2- Provide affordable, attainable housing opportunities.
    - Policy 3-Prioritize inclusive housing policies to reflect the city's social, cultural, economic, and historic diversity and development patterns.

Budget and Project Readiness:

- Requesting \$50,000 from CDBG Public Services to pay for salary and benefits.
- Total secured \$410,000, requested \$50,000. There is at least \$1 of secured funding for every \$1 requested, but funding needs are not completely secured and confirmed.
- Per participant cost \$526.30 (\$50,000/95participants).

<b>CD Program FY 2024 Application Review October 24, 2023</b>	<b>Homelessness</b>	<b>Staff Contact: Phillis Webb</b>
---	---------------------	------------------------------------

- MACV is not anticipated to have a problem with timeliness issues, and all proposed activities are allowable costs within each program requirements. MACV has operated these programs in Duluth for the past several years.

**APPLICATION #2024-02: Safe Haven Shelter Program – Safe Haven Shelter for Battered Women**

Brief Description of Application (including activities and target clientele):

- Safe Haven’s emergency shelter program offers a safe respite for over 500 victims of domestic violence annually. Shelter guests are provided all basic necessities: food, hygiene essentials, transportation, clothing, and 24 hour access to our Advocacy team

Eligible Activity (Identify eligible activity, national objective, and explain):

- National objective: Benefit LMI individuals. Safe Haven’s program users are presumed benefit LMI individuals and families. (CDBG)
  - Eligible activity: Public Services- services for survivors of domestic violence
- Program Component: Emergency Shelter (ESG)

Application goals/outcomes and relation to Consolidated Plan:

- Safe Haven’s program goal is to provide services to 500 women and children by providing safe shelter and basic living essentials to victim-survivors of domestic violence.
- Consolidated plan 2020-2024 goals:
  - Homeless services
- Anti-poverty strategy:
  - Policy #1 Training and career development- assistance is given to program users through intensive case management and referral to employment training programs
  - Policy #2 Remove barriers to obtaining employment- childcare is provided to program users
- Imagine Duluth 2035:
  - Governing Principle #3 S3: Promote housing and neighborhood design that encourages safety, supports interaction between neighbors, fosters a sense of community, and reduces social isolation.
  - Governing Principle #5 S2: Continue collaboration between neighborhoods and the Duluth Police Department using the community-policing model to enhance safety within the community.

Budget and Project Readiness:

- Budget request: \$30,000 of CDBG funds for salary and benefits; \$30,000 ESG funds for shelter utilities costs
- Total budget: \$180,000
- Secured: \$120,000 There is at least \$1 of secured funding for every \$1 requested, but funding needs are not completely secured and confirmed.
- Cost per program user served using CDBG and ESG funds is \$114 per person, and the cost per program user served using total budget is \$300 per person

<b>CD Program FY 2024 Application Review October 24, 2023</b>	<b>Homelessness</b>	<b>Staff Contact: Phillis Webb</b>
---	---------------------	------------------------------------

- Safe Haven has not had any timeliness issues when receiving HUD funds in the past.

**APPLICATION #2024-PH-03: CHUM Shelter Services - CHUM**

Brief Description of Application (including activities and target clientele):

- CHUM provides emergency shelter and a Drop-in Center with supportive services for about 1,100 people annually that includes housing advocacy and support to access mainstream benefits, food, health care, and mental health and recovery services.

Eligible Activity (Identify eligible activity, national objective, and explain):

- National objective: LMI-Presumed Benefit – the project’s participants (people experiencing homelessness) are presumed to be principally low- to moderate-income per HUD’s definitions
- Eligible activity CDBG: Public services – the program provides public services, including meeting basic needs
- Eligible activity ESG: Emergency shelter - operating an emergency shelter

Application goals/outcomes related to Community Goals:

- Chum will provide emergency shelter and a Drop-in Center with supportive services for 1,100 people annually that includes housing advocacy and support to access mainstream benefits, food, health care, and mental health and recovery services.
- 2020-2024 Consolidated Plan Goal
  - Food Access
  - Homeless Services
  - Public Services
- Anti-Poverty Strategy
  - Policy 2: Remove Barriers to Obtaining Employment
  - Policy 3: Reduce Housing and Utility Costs
- Imagine Duluth 2035
  - Governing Principles
    - #10: Enhance social well-being
    - #13: Develop a healthy community
    - #14: Integrate fairness into the fabric of the community

Budget and Project Readiness:

- CDBG request: \$42,000, which will be used for housing advocate staff salaries; ESG request: \$22,000, which will be used to operate the shelter by paying for security and maintenance worker
- The approximate cost per person served with CDBG/ESG funds is \$58; the approximate cost per person served for the total program budget is \$1,294.
- Total funding budget: \$1,423,592; secured: \$497,265. There is at least \$1 of secured funding for every \$1 requested, but funding needs are not completely secured and confirmed.

<b>CD Program FY 2024 Application Review October 24, 2023</b>	<b>Homelessness</b>	<b>Staff Contact: Phillis Webb</b>
---	---------------------	------------------------------------

- The CHUM emergency shelter is currently operating at so requires no extra preparation to continue operating in the 2024 program year. CHUM has a proven history of receive HUD grant funds from the City and operating and completing programs in line with HUD and City requirements.

**APPLICATION #2024-PH-04: Center City Housing Corp. - Family Supportive Housing**

Brief Description of Application (including activities and target clientele):

- Center City Housing Corp. (CCHC)'s Family Supportive Housing will provide 30 units to homeless families and singles in our Transitional Housing and Permanent Supportive Housing units in Duluth. Supportive housing services are provided on-site to all tenants.

Eligible Activity (Identify eligible activity, national objective, and explain):

- National Objective: benefit low to moderate income people. The project exclusively benefits a clientele who are generally presumed by HUD to be low to moderate income persons (homeless persons). (CDBG)
  - Eligible activity: Public service (CDBG)
  - Program Component: Emergency Shelter (ESG)

Application goals/outcomes and relation to Consolidated Plan:

- Family Supportive Housing will provide 30 units to homeless families and singles in our Transitional Housing and Permanent Supportive Housing units in Duluth. Funds will be used to provide utilities, maintenance and HMIS & service staff for the program.
- Consolidated Plan 2020-2024 goals:
  - Affordable housing
  - Homeless services
  - Public services
- Anti-poverty Strategy:
  - Policy #2 Remove barriers to obtaining employment- this program argues that stabilizing housing allows for better access to employment
- Imagine Duluth 2035:
  - Governing Principle #13 Develop a healthy community

Budget and Project Readiness:

- Budget request: \$50,000 (CDBG) for staff salaries and benefits; \$30,000 (ESG) for utilities, maintenance, and insurance
- Total budget: \$512,866
- Secured funds: \$299,748; There is at least \$1 of secured funding for every \$1 requested, but funding needs are not completely secured and confirmed.
- The cost per participant served with CDBG and ESG funds is \$645, and the cost per participant served using the total budget is \$4,136.

<b>CD Program FY 2024 Application Review October 24, 2023</b>	<b>Homelessness</b>	<b>Staff Contact: Phillis Webb</b>
---	---------------------	------------------------------------

- Center City has received HUD funds in the past and has spent them in a timely manner

**APPLICATION #2024-05-PH: Family Transitional Housing – The Salvation Army**

Brief Description of Application (including activities and target clientele):

- This program provides 15 furnished apartments to families with minor children for up to 24 months. Supportive services assist families in increasing economic stability, moving them toward stabilization and self-reliance, and fosters growth and non-reliance on program funding.

Eligible Activity (Identify eligible activity, national objective, and explain):

- National Objective: benefit low to moderate income people. The project exclusively benefits a clientele who are generally presumed by HUD to be low income persons (homeless persons, abused children). (CDBG)
  - Eligible activity: Public service
- Program Component: Emergency Shelter (ESG)

Application goals/outcomes and relation to Consolidated Plan:

- Salvation Army has set a goal to serve 100 people through their transitional housing program
- Consolidated Plan 2020-2024 goals:
  - Affordable housing
  - Homeless Services
  - Public Services
  - Increase Income
  - Food Access
  - Transportation Access
- Anti-poverty strategy:
  - Policy #1 Training and career development- this program connects participants to local job training agencies such as SOAR
  - Policy #2 Remove barriers to obtaining employment- provides child care
  - Policy #3 Reduce housing and utility costs- service fee and escrow policy
  - Policy #5 Increase access to affordable and healthy food options- access to food shelves, SNAP education courses
- Imagine Duluth 2035:
  - Governing Principle #13 Develop a healthy community
  - Governing Principle #14 Integrate fairness into the fabric of the community
  - Housing Policies:
    - Policy #2 Provide affordable, attainable housing opportunities

Budget and Project Readiness:

- Budget request: \$10,000 CDBG funds for staff salaries and benefits; \$10,000 ESG funds for rent, utilities, maintenance, insurance, and supplies

<b>CD Program FY 2024 Application Review October 24, 2023</b>	<b>Homelessness</b>	<b>Staff Contact: Phillis Webb</b>
---	---------------------	------------------------------------

- Total program budget \$222,422; secured funds: \$202,422 There is at least \$1 of secured funding for every \$1 requested, but funding needs are not completely secured and confirmed.
- The cost per participant served with CDBG and ESG request is \$200, and the cost per participant served using the total budget is \$2,154
- Timeliness in spending HUD funding has not been an area of concern for this organization.

**APPLICATION #2024-PH-06: Street Outreach - CHUM**

Brief Description of Application (including activities and target clientele):

- CHUM will provide street outreach to support people experiencing unsheltered homelessness by helping them meet basic needs, reduce police contact, and gain housing. The Street Outreach program also responds to mental health and substance abuse emergencies.

Eligible Activity (Identify eligible activity, national objective, and explain):

- Eligible activity ESG: Street outreach

Application goals/outcomes related to Community Goals:

- CHUM's Street Outreach will serve 300 people living outside, or in places unsuitable for human habitation. In addition to people we see in the woods or on the street, our Outreach Worker seeks out people who are using chemical substances like meth, because they are less likely to be visible to the public.
- 2020-2024 Consolidated Plan Goal
  - Homeless Services
  - Public Services
- Anti-Poverty Strategy
  - Policy 2: Remove Barriers to Obtaining Employment
  - Policy 3: Reduce Housing and Utility Costs
- Imagine Duluth 2035
  - Governing Principles
    - #10: Enhances social well-being
    - #12: Promotes efficiencies
    - #13: Develop a healthy community
    - #14: Integrate fairness into the fabric of the community

Budget and Project Readiness:

- ESG request: \$20,000, which will be used to pay a portion of the street outreach worker's salary
- The approximate cost per person served with ESG funds is \$66; the approximate cost per person served for the total program budget is \$604
- Total funding budget: \$181,200; secured: \$120,288. There is at least \$1 of secured funding for every \$1 requested, but funding needs are not completely secured and confirmed.

<b>CD Program FY 2024 Application Review October 24, 2023</b>	<b>Homelessness</b>	<b>Staff Contact: Phillis Webb</b>
---	---------------------	------------------------------------

- The CHUM street outreach program is currently operating at so requires no extra preparation to continue operating in the 2024 program year. CHUM has a proven history of receive HUD grant funds from the City and operating and completing programs in line with HUD and City requirements.

#### **APPLICATION #2024-PH-07: The Loft Emergency Shelter for Youth – Life House**

##### Brief Description of Application (including activities and target clientele):

- Life House operates The Loft, which is an emergency shelter for homeless and abused youth between the ages of 15-19. The Loft will provide shelter in addition to intensive case management services to 20 youth each year.

##### Eligible Activity (Identify eligible activity, national objective, and explain):

- Program Component: Emergency Shelter (ESG)

##### Application goals/outcomes and relation to Consolidated Plan:

- The Loft program goal is to serve 20 homeless youth and young adults per program year by providing shelter, access to basic needs and other supportive services
- Consolidated Plan 2020-2024 goals:
  - Health services
  - Homeless services
- Anti-poverty strategy:
  - Policy #2 Remove barriers to obtaining employment- Loft residents are connected to services and extensive case management to promote self-sufficiency
  - Policy #3 Reduce housing and utility costs- The Loft shelter provides temporary shelter as a first step in achieving self sufficiency
- Imagine Duluth 2035:
  - Governing Principle #13 Develop a healthy community
  - Governing Principle #14 Integrate fairness into the fabric of the community
  - Housing Policy #2: Provide affordable, attainable housing opportunities

##### Budget and Project Readiness:

- Budget request: \$42,900 ESG funds for program staff salary and benefits
- Total budget \$521,669; Secured \$418,769. There is at least \$1 of secured funding for every \$1 requested, but funding needs are not completely secured and confirmed.
- Cost per participant is \$2,145 ESG funds per youth served and \$26,083 per youth served with the total budget
- Life House has received HUD funding in the past and has not had timeliness issues in spending all funding by the end of the program year.



<b>CD Program FY 2024 Application Review October 24, 2023</b>	<b>Homelessness</b>	<b>Staff Contact: Phillis Webb</b>
---	---------------------	------------------------------------

**APPLICATION #2022-PH-08: Annie’s House of Refuge and Restoration – Divine Konnections Inc.**

Brief Description of Application (including activities and target clientele):

- Divine Konnections, Inc. (DKI) operates Annie’s House, which will provides shelter and wraparound case management services to homeless 18 BIPOC young mothers with children 0-4 years old.

Eligible Activity (Identify eligible activity, national objective, and explain):

- ESG Program Components: Emergency Shelter, Homelessness Prevention

Application goals/outcomes and relation to Consolidated Plan:

- Annie’s House meets both the immediate needs and long-term goals of young mothers with children aged 4 and under who are homeless or at-risk of experiencing homelessness. The program provides shelter, case management, supportive services, referrals to other community resources, and education & employment resources.
- Consolidated Plan 2020-2024 goals:
  - Affordable Housing
  - Homeless Services
  - Public Services
- Anti-poverty strategy:
  - Policy 2: Remove Barriers to Obtaining Employment
  - Policy 5: Increase Access to Affordable and Healthy Food Options
- Imagine Duluth 2035:
  - Governing Principle #13 Develop a healthy community
  - Governing Principle #14 Integrate fairness into the fabric of the community
  - Housing Policy #2: Provide affordable, attainable housing opportunities

Budget and Project Readiness:

- Budget request: \$20,000 ESG funds for program staff salary & benefits, and shelter operations & maintenance
- Total budget \$90,400; Secured \$0 There hasn’t been any additional funding secured for this request.
- Cost per participant is \$2,000 ESG funds per family served and \$22,600 per family served with the total budget
- Divine Konnections is part of the St. Louis County Continuum of Care so already familiar with HUD regulations and reporting requirements.

<b>CD Program FY 2024 Application Review October 24, 2023</b>	<b>Homelessness</b>	<b>Staff Contact: Phillis Webb</b>
---	---------------------	------------------------------------

**APPLICATION #2024-01-HM: Tenant Based Rental Assistance (HOME) – Duluth HRA**

Brief Description of Application (including activities and target clientele):

- TBRA provides rental assistance to approximately 14 homeless/at-risk households through the HOME program. Housing vouchers are provided to clients that are experiencing (or at risk) of becoming homeless which allows them to better stabilize their housing and build references.

Eligible Activity (Identify eligible activity, national objective, and explain):

- Eligible activity: under the TBRA program, activities include rental assistance, inspections, tenant selection, management of tenant based rental assistance, and other services related to assisting owners, tenants, and other participating entities

Application goals/outcomes and relation to Consolidated Plan:

- Goal is to serve 14 families through TBRA throughout the program year.
- Consolidated Plan 2020-2024 goals:
  - Homeless services
- Anti-poverty Strategy:
  - Policy #2 Remove barriers to obtaining employment- program users can rely on a stable living situation allowing them more opportunity to apply for and maintain employment
  - Policy #3 Reduce housing and utilities costs
- Imagine Duluth 2035:
  - Governing Principle #13 Develop a healthy community
  - Governing Principle #14 Integrate fairness into the fabric of the community
  - Housing Policies:
    - Policy #2 Provide affordable, attainable housing opportunities

Budget and Project Readiness:

- Budget request: \$132,384 HOME funds for rental assistance, security deposits, and other eligible program costs, and \$9,400 will be used for administration costs including salary and benefits
- Total program budget: \$209,871.
- Secured: \$49,959; less than 1 dollar has been secured for every \$1 requested, but funding needs are not completely secured and confirmed.
- \$9,456 HOME funds spent per family served, and \$11,422 total budget spent per family served
- The HRA has effectively operated the Tenant Based Rental Assistance (TBRA) program for the past several years. This program has consistently meant their goal.