

Planning & Development Division
Planning & Economic Development Department

Room 160
411 West First Street
Duluth, Minnesota 55802

218-730-5580
planning@duluthmn.gov

Community Development Committee Meeting Summary

Tuesday, March 22, 2022, 5:30 p.m.
Virtual Meeting- Web- EX

1. Call to Order and Roll Call

Chair Pat Sterner calls meeting to order at 5:31

Attending: Hamilton Smith, Theresa O'Halloran-Johnson, Steve Wick, Pat Sterner

Absent: Mark Osthus

Staff Present: Suzanne Kelley, Tom Church, Jason Hale, Brett Crecelius

Non-voting attendees: Nancy Cashman, John Hastings, Christian Pritchett, Michelle LeBeau

2. Approval of Meeting Summaries

a. Attachment: February 22, 2022

MOTION/Second: Wick / Smith moved to approve the meeting summaries. **Vote (4-0) motion carries**

4. Overview of Public Comment Period and Public Hearing

Suzanne Kelley gave overview of blight removal projects that did not move forward under ECO3 and the plan to reallocate funds to the FY21 Blight Removal Project

Brett C described funding levels totaling \$123,489.74 slated for reallocation. \$83,726.74 from 2019 and \$39,763.00 from 2020.

Hamilton Smith notes that blight reduction has been discussed frequently over the years and always falls in the lower tiers of rating. Always feels reluctant about CDBG money going directly to the City but also notes that this reallocation is a special case.

5. Public Hearing on Substantial Amendments to FY2019 Annual Action Plan

Theresa O'Halloran-Johnson: wondering if it's always been the case that only the city works on blight mitigation.

Brett responds: ECO3 was planning to participate but was not able to implement

Theresa O'Halloran-Johnson: What happens with reporting back to HUD when we change?

Suzanne responds: HUD allows the City to reprogram in compliance with the City's Participation Plan.

a. Overview of Public Hearing (*See attached: Notice*)

b. Live comments/review of submitted comments from the public (3 minutes per speaker)

There were no speakers. The Public Hearing was closed.

c. Recommended Action: Recommend substantial amendment to FY2019 Annual Action Plan

Motion/second: TOJ / Smith to recommend substantial amendment to FY2019 Annual Action Plan. **Vote (4-0) motion carries**

6. Public Hearing on Substantial Amendments to FY2020 Annual Action Plan

a. Overview of Public Hearing (*See attached: Notice*)

b. Live comments/review of submitted comments from the public (3 minutes per speaker)

There were no speakers. The Public Hearing was closed.

c. Recommended Action: Recommend substantial amendment to FY2020 Annual Action Plan

Motion/second: Smith / Wick to recommend substantial amendment to FY2020 Annual Action Plan. **Vote (4-0) motion carries**

7. Public Hearing on Substantial Amendments to FY2021 Annual Action Plan

a. Overview of Public Hearing (*See attached: Notice*)

b. Live comments/review of submitted comments from the public (3 minutes per speaker)

There were no speakers. The Public Hearing was closed.

c. Recommended Action: Recommend substantial amendment to FY2021 Annual Action Plan

Motion/second: Wick / Smith to recommend substantial amendment to FY2021 Annual Action Plan. **Vote (4-0) motion carries**

8. Pre-Commitment for Low-Income Housing Tax Credit (LIHTC) Projects

Suzanne gave a power point presentation to describe LIHTC program.

WADENA WEST APARTMENTS

Nancy Cashman (CCHC) was invited to share details of Wadena West Apartments project (summarized in Funding Pre-Commitment Projects for the LIHTC memo)

- 60 units, all affordable, supportive services on site

- Has received \$1,750,000 in ARP funds
- Requesting \$300,000

Theresa O'Halloran-Johnson: What is the timeline? When would project actually begin?

Nancy Cashman: Application due in July, LIHTC decision by late December 2022 or January 2023; best case scenario would be starting construction August 2023

Theresa O'Halloran-Johnson: Do you see long term benefits from supportive housing projects like this?

Nancy Cashman: We have really good long term housing outcomes with projects like this. Gave Birchwood Apartments as an example. San Marco opened in 2007 and the average length of stay is 5-6 years.

AICHO & BLUELINE DEVELOPMENT MULTI-FAMILY APARTMENTS

Michelle LeBeau (AICHO), Christian Pritchett (BlueLine Development) share details of Morgan Park Neighborhood project (summarized in Funding Pre-Commitment Projects for the LIHTC memo)

- 60 units with community amenities, mix of 1, 2, 3, and 4 bedroom units
- Intention is targeting Indigenous population

Theresa O'Halloran-Johnson: appreciates focus on accessibility.

Hamilton Smith: Notes that most pre-commitments have been successful projects but also results in reduction of funds available for subsequent applications

Committee decides to make decisions on these projects in April.

9. Community Needs Assessment Discussion

Theresa O'Halloran-Johnson: Mobility access! Feels like it's a particularly difficult town to navigate for anyone with disabilities. Would like to see some direct outreach to the disabilities community. ARC comes to mind and this is a population that is often

Hamilton Smith: Center for Visually Impaired and Hearing. (Lighthouse for Vital Living)

Theresa O'Halloran-Johnson: Employment piece, who do we reach out to hear about workforce development and job training services

Pat Sterner: How do we think about expanding the number and kind of organizations we support

Steve Wick: Can we ask applicants for examples of successful grant projects?

Theresa O'Halloran-Johnson: What can we do as the city to provide structural support for new entities trying to do this work? Are there templates from other cities?

Pat Sterner: can we think about allocating some portion of funds as starter funds for new or emerging groups as a way to help develop a kind of safety net and be innovative?

- Suzanne: we can do this through the application process...eg. By saying "10% is going to go to new projects"

Hamilton Smith: In the past the way a lot of new applicants got into the system by partnering with an established organization. Could long-standing applicants be the catalyst / mentor for new orgs?

- Suzanne: CHUM (for example) would serve as fiscal agent for new orgs

Pat Sterner: Child care is an absolutely critical need, especially for female heads of households. Reach out to child care organizations.

3. Election of Officers

Chair Sterner and Steve Wick were presented as candidates: Sterner as Chair and Wick as Vice Chair.

Motion/second: Theresa O'Halloran-Johnson / Wick to approve the slate of Chair Sterner and VC Wick
Vote (4-0) motion passes

Thank you to Hamilton Smith for 8 years of service on the CD Committee.

Consider rescheduling April 26th meeting so Steve Wick can attend.

Add "Other Business" as agenda item for April

10. Adjourn

MOTION/Second: Theresa O'Halloran-Johnson: /Hamilton Smith to adjourn the meeting at 6:48 pm.
Vote (4-0) motion passes



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Fiscal Year 2023 Community Needs Assessment Summary

Community Development Funding Program Overview

The City of Duluth is an Entitlement Community as defined by the Department of Housing and Urban Development (HUD), which means that the City receives about \$3 million in community development funds each year. These funds assist households with low- and moderate-incomes (up to \$68,250 for a family of four in 2022) and neighborhoods where most of the residents have low- and moderate-incomes. Annual funding sources include Community Development Block Grants (CDBG), the HOME Investment Partnership (HOME) Program, and the Emergency Solutions Grant (ESG) Program.

The city's Planning & Development Division collaborates with many community organizations to support low- and moderate- income individuals and the neighborhoods in which they live. This includes improving housing stock, increasing economic self-sufficiency, and supporting social programs in the city. To help understand the critical needs in the community and inform the funding priorities for each funding year, the City conducts an annual Community Needs Assessment. The Community Needs Assessment process typically includes a community survey as well as a Public Hearing by the Community Development (CD) Committee. The CD Committee uses the information gathered during the Community Needs Assessment to set funding priorities for the next fiscal year of the Community Development Program.

Fiscal Year 2023 Outreach Methods

To gather input for funding priorities for fiscal year 2023, the City of Duluth asked community members to complete an online survey. The online survey was open from April 29 through May 23, 2022 and this document contains a summary of the findings. Community members will also be invited to submit feedback during a public comment period and attend a public hearing later this year.

Online Survey

Over the course of four weeks in the spring of 2022, our Community Needs Assessment Survey was completed by 156 people. The vast majority of them identified as Community Members (80%, 125 individuals) as opposed to Agency Representatives or Service Providers who work with low- and moderate-income residents in a professional capacity (20%, 31 individuals). Even so, more than 80% of respondents were "somewhat familiar" or "very familiar" with HUD program funding. Based on their reported zip codes, about 44% of survey respondents live in CDBG focus areas (neighborhoods where the majority of residents have low- and moderate-incomes). Many respondents (20%) had difficulty affording their basic needs with their employment income. Survey respondents were overwhelmingly white (88%) and women (67%). While 89% of Duluthians are white, the small number of respondents for this survey means that BIPOC perspectives are likely underrepresented in these results and white

perspectives are likely overrepresented. More details on demographics are included at the end of the report.

Key Findings

The 2023 Community Needs Assessment Survey shows strong support for making affordable housing more accessible for Duluth residents.

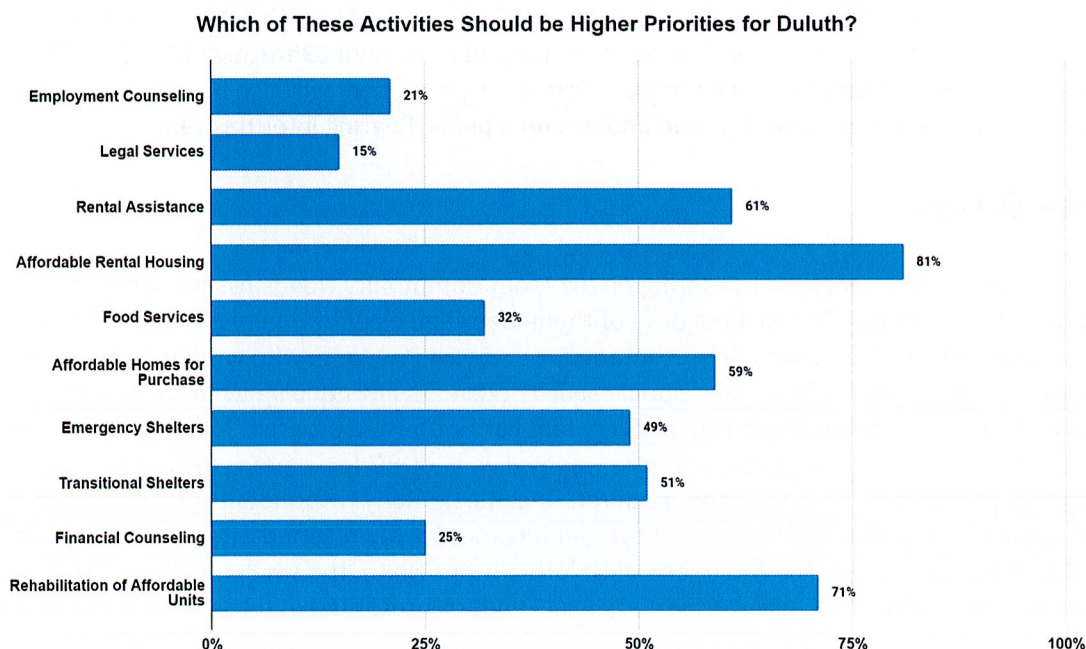
- 81% said Affordable Rental Housing should be a higher priority
- 71% said Rehabilitation of Affordable Units should be a higher priority
- 61% said that Rental Assistance programs should be a higher priority

Respondents also identified Affordable Housing as the most pressing community need supported by CDBG funding. (52%)

Respondents identified New Multi-Family Construction projects as the most pressing community need supported by HOME funding. (24%)

Top Funding Priorities

Survey respondents were first asked to consider what HUD program activities should be higher and lower priorities in general, before sharing their opinions about specific funding allocations. These responses show a clear interest in making affordable housing a higher priority for the City of Duluth: “Creating Affordable Rental Housing” (81%) and “Rehabilitation of Affordable Units” (71%) were the most popular selections for activities that should be higher priorities, with “Rental Assistance” (61%) and “Creating Affordable Homes for Purchase” (59%) ranking third and fourth. (Respondents were allowed to vote for more than one activity for this question.)

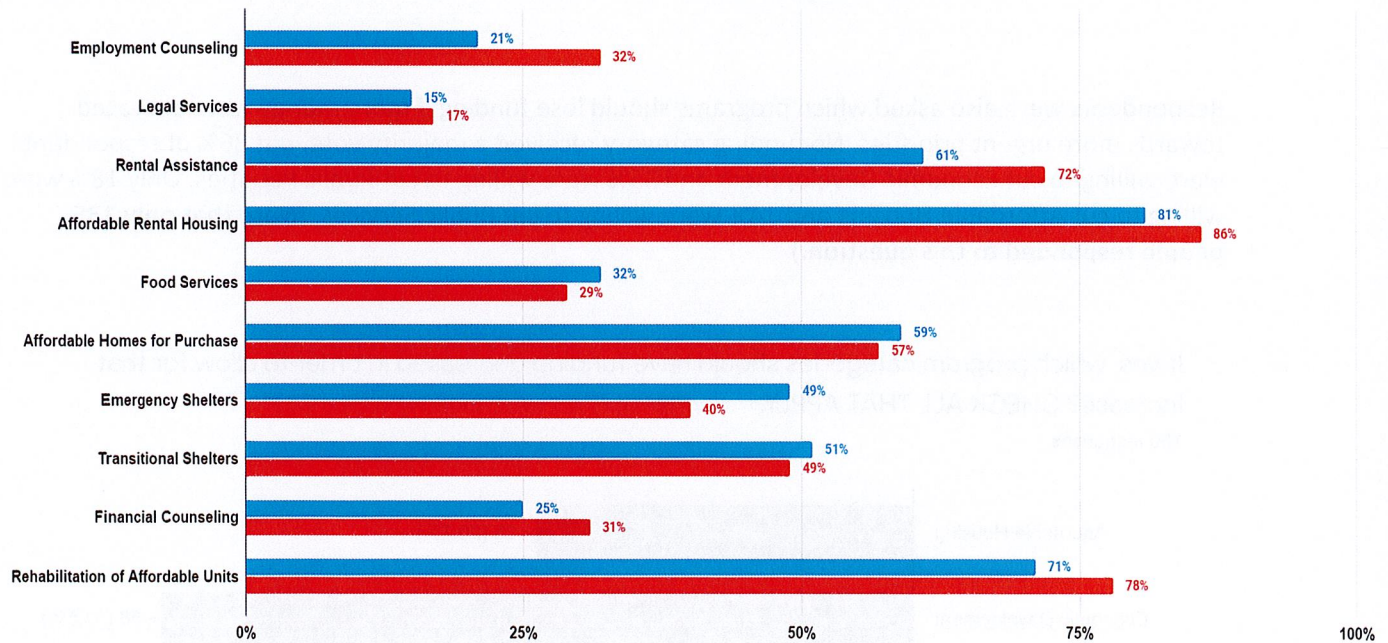


Identifying programs that should be lower priorities is a challenge in a city with such clear need for supportive services, but a clear trend emerged from these survey responses as well. Respondents were most willing to make “Legal Services” (16%) and “Financial Counseling” (12%) lower priorities, with “Food Services” (10%) and “Employment Counseling” (10%) ranking third and fourth. (Respondents were allowed to vote for more than one activity for this question.)

The survey responses show strong support for making affordable housing programs a higher priority, and that support is even stronger among respondents who experienced challenges common among low- and moderate-income communities during the past year. Sixty-five individuals (44%) shared that they had recently struggled to access medical care, meet basic needs, find adequate employment, or find adequate housing. Among these respondents, 86% said that “Creating Affordable Rental Housing” needed to be a higher priority for Duluth. “Rehabilitation of Affordable Housing Units” (78%) and “Rental Assistance” (72%) were also even more popular among this population than among survey respondents as a whole.

Which of These Activities Should be Higher Priorities for Duluth?

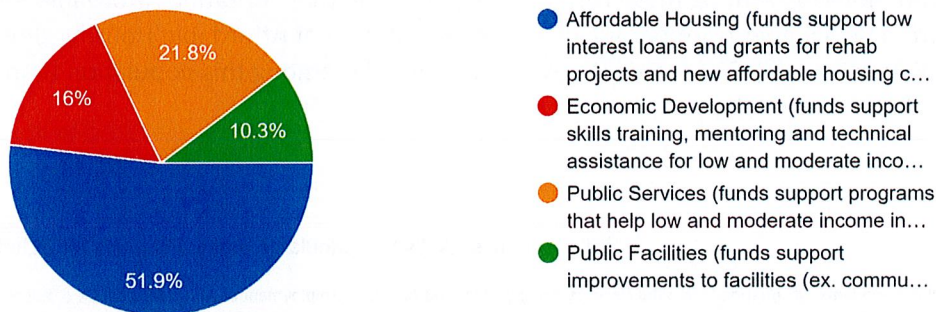
■ All Respondents ■ Respondents Who Recently Struggled to Find Adequate Employment or Afford Medical Care, Adequate Housing, or Other Basic Needs



CDBG Program Funding

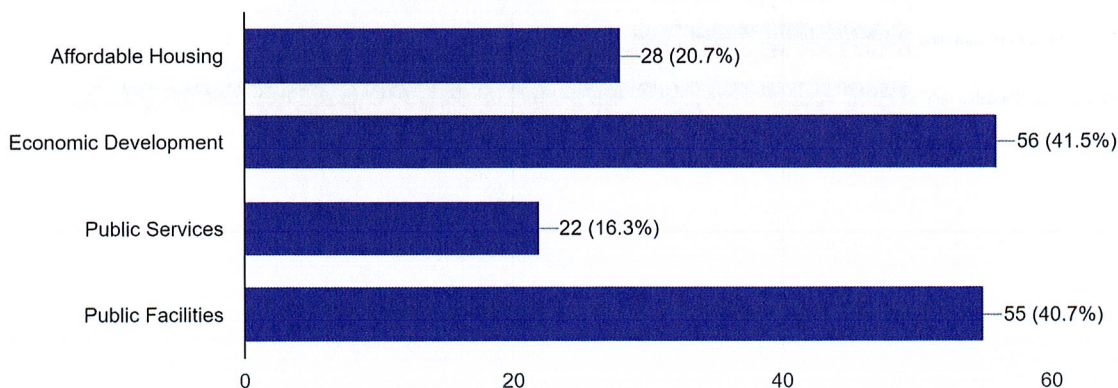
Survey respondents were asked which CDBG program category addresses the most pressing need for our community and 51% of respondents chose Affordable Housing. Of those respondents, most (88%) also said that funding should be increased for CDBG Affordable Housing programs.

Which of the following CDBG Program Categories addresses the most pressing needs in our community?
156 responses



Respondents were also asked which programs should lose funding if more money were allocated towards more urgent priorities. No funding category received a majority vote, but 36% of respondents were willing to cut Economic Development and 35% were willing to cut Public Facilities. Only 18% were willing to cut Affordable Housing and 14% were willing to cut Public Services. **(Note that only 135 people responded to this question.)**

If yes, which program categories should have funding decreased in order to allow for that increase? CHECK ALL THAT APPLY.
135 responses



Among the 71 respondents who said funding should be increased for Affordable Housing programs, 39% said funding should be cut from Public Facilities programs and 41% said funding should be cut from Economic Development programs.

Respondents were also asked to share any additional thoughts related to CDBG funding. A selection of those comments are included below:

- “An increase in economic development can equal a decrease in demand of public services.”
- “Be sure to include accessibility for people with disability in your planning.”
- “our existing housing stock needs support and investment - invest in rehabbing older homes, over building new. this helps to remove blight and up-lift existing neighborhoods struggling with disinvestment. while sometimes more expensive than starting with a clean slate, it is an important and much needed investment for the long-term health of our housing stock, community, and neighborhoods.”
- “We need to focus on affordable mixed use housing, all housing complexes should have a percentage that have to be low income. We can't isolate low income people as they are a part of our community and deserve respected and given a chance to live a full life. When we only build low income housing that is segregated to specific areas we are created a separate and not equal space for people in this town.”
- “More assistance to help people get jobs”
- “People need good paying jobs and daycare for their children.”
- “I believe it is important to focus on the working poor and get them help to move up with better employment and home ownership. It's hard not to support the most needy because that is the most dramatic (homeless and hungry) but that is a bandaid and NOT a solution.”

HOME Program Funding

Survey respondents were asked which HOME program category addresses the most pressing need for our community and 24% of respondents chose New Multi-Family Construction. Of the 38 respondents who named New Multi-Family Construction our city’s most pressing need, 32 also said that funding should be increased for that program.

Which of the following HOME Program Categories addresses the most pressing needs in our community?

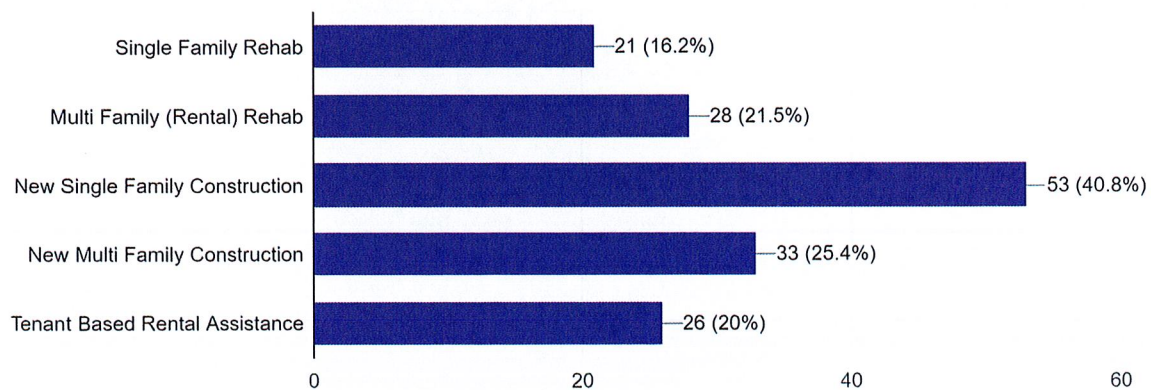
156 responses



Respondents were also asked which programs should lose funding if more money were allocated towards more urgent priorities. No funding category received a majority vote, but respondents were more willing to cut funding for New Single Family Construction. **(Note that only 130 people responded to this question.)**

If yes, which program categories should have funding decreased in order to allow for that increase? CHECK ALL THAT APPLY.

130 responses



Respondents were also asked to share any additional thoughts related to HOME funding. A selection of those comments are included below:

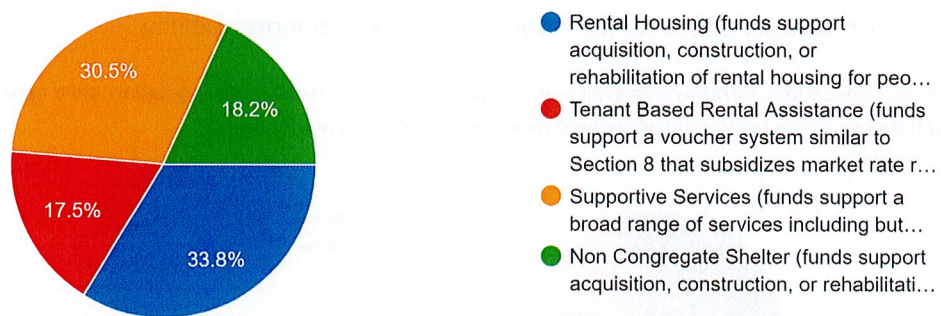
- “I’m a single mother and struggle to keep my home maintained being a homeowner. I work 40 plus hours a week to pay my bills without assistance. A grant to help with a new roof would help but unless I make under a certain amount, I don’t qualify. I can’t take too much more on with the debt I have paying house bills and the rising costs of food and heat bills.”
- “I’d support funding new or rehab multi-family units that are not rentals”
- “I wish housing options could include some sort of co-housing (shared common areas like kitchen and living room with private rooms/bathrooms for multi-generational families or families of choice.”
- “Your question of which category is “most pressing” looks for the most dramatic but if we don’t fund those that are working hard to get ahead, we support those that have given up trying. We must do both, but the working poor are too busy working to reach out to programs and they need to be supported.”

HOME-ARP Program Priorities

Survey respondents were asked which HOME-ARP program category addresses the most pressing need for our community and appear split between Rental Housing (33.8%) and Supportive Services (30.5%) as the best way to spend this one-time allocation from HUD.

Which of the following HOME-ARP Program Categories addresses the most pressing needs in our community?

154 responses



Respondents were also asked to share any additional thoughts related to HOME funding. A selection of those comments are included below:

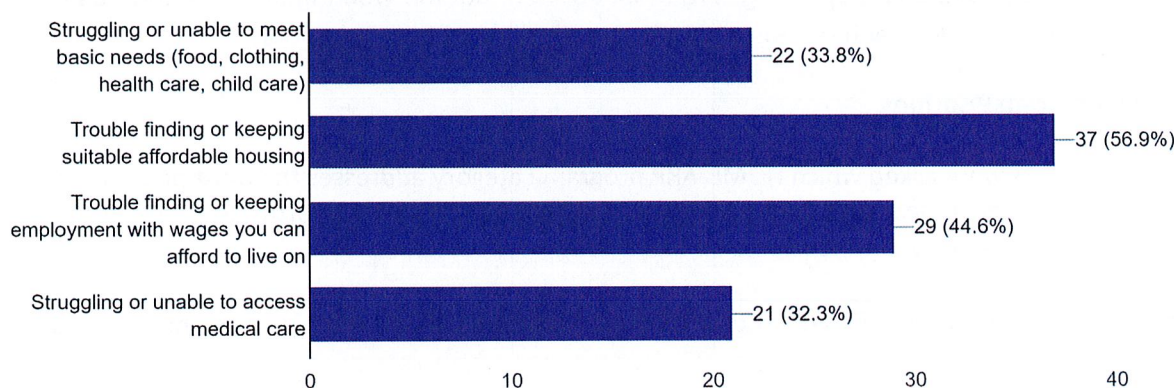
- “All four categories are critically important”
- “Assistance is the most pressing need, but is only a band-aid for the issue. Fund more units - rehab, new construction, etc”

Survey Respondent Demographics

Sixty-five of our 156 respondents shared that they have struggled recently to access medical care, find adequate housing, meet their basic needs, or find adequate employment. This group showed a particularly strong preference for increasing funding for affordable housing programs. (See supra, p.3) **(Note that only 65 people (44% of total survey participants) responded to this question.)**

Which of the following, if any, have you or your family experienced in the past year? Please select all that apply.

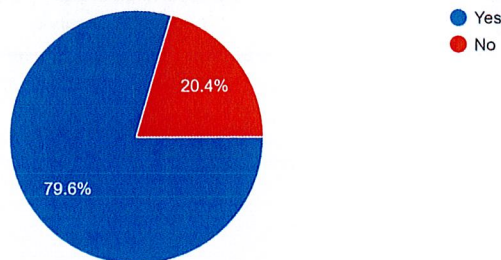
65 responses



Still, the vast majority of our survey respondents reported more stability.

Can your household currently afford all of its food, clothing, health care, transportation, child care, and housing needs using only household members' employment income(s)?

152 responses



Zip codes in the Lincoln Park (20%) and Lakeside (16%) neighborhoods were most strongly represented and about 44% of survey respondents live in CDBG focus areas (neighborhoods where the majority of residents have low- and moderate-incomes). The full demographic breakdown is below:

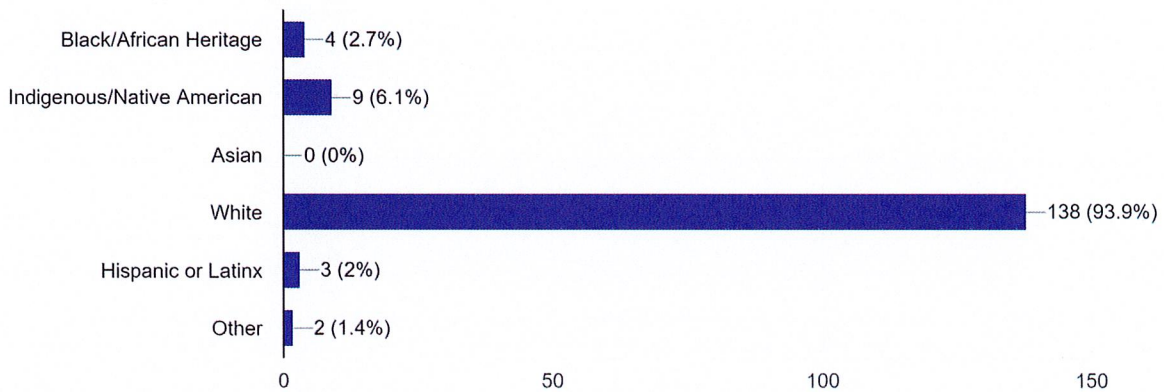
Gender Identity (148 Responses)

Transgender	<1%
Non-binary/non-conforming	3%
Woman	71%
Man	26%

Race & Ethnicity (147 Responses)

What are your racial and ethnic identities? Choose all that apply.

147 responses



Zip Code (149 Responses)

55708	<1%
55720	<1%
55792	<1%
55802	5%
55803	10%
55804	16%
55805	13%
55806	19%
55807	7%
55808	7%
55810	<1%
55811	11%
55812	6%

Fiscal Year 2023 & HOME-ARP Community Needs Assessment Survey

The City of Duluth needs to hear from you!

Each year our city receives almost 3 million dollars from the Department of Housing and Urban Development (HUD). Your input helps the Community Development Committee, the City Council, and the Mayor decide the best way to use it.

This an especially important year because HUD has awarded another \$1.9 million to the City of Duluth through the American Rescue Plan. Your input will help determine the best way to spend this money, too.

The City of Duluth expects to receive almost \$3,000,000 each year in funds from Department of Housing and Urban Development (HUD). The Community Development (CD) Committee reviews applications for Community Development Program funding and makes funding recommendations to the City Council. The CD Committee sets funding priorities based on input from the community. There are a variety of program categories that are eligible for HOME and CDBG funds and we want to better understand how you think the CD Committee should set funding priorities to meet community needs.

This year, the City of Duluth has also received \$1,986,658 from the American Rescue Plan (ARP) that will be administered through HUD's HOME Investment Partnership program. This money is specifically intended to support the members of our community at greatest risk for experiencing homelessness. This is one-time funding that may be spent on several eligible programs to support the target population. The CD committee is interested to know what programs you would prioritize to support our most vulnerable community members.

Community Needs Assessment Survey

I am completing this survey from the perspective of a:

CHOOSE ONE

- Community Member
- Homeless Services Provider or Agency Representative

PART I – 2023 HOME FUNDING

HOME Program	Average annual allocation:	\$473,435
funding data from 2015-2018 used to derive averages		

Program Categories eligible uses of HOME funds with established capacity in the community to carry out programs	Average % of HOME Program
Single Family Rehab acquire and rehab blighted homes and sell to low-moderate income households low interest rehab loans and grants for low-moderate income homeowners	23%
Multi Family (Rental) Rehab low interest rehab loans and grants for homeowners who rent to low-moderate income tenants	24%
New Single Family Construction new single family homes build and sold to low-moderate income households	4%
New Multi Family Construction new multi family housing units built and rented affordably to low-moderate income households	23%
Tenant Based Rental Assistance voucher system similar to Section 8 that subsidizes market rate rents for low income households	26%
Program Total	100%

1. Which of the HOME Program Categories listed above is the most pressing need in your community?

CHOOSE ONE

- Single Family Rehab
- Multi Family Rehab
- New Single Family Construction
- New Multi Family Construction
- Tenant Based Rental Assistance

2. Do you think funding should be increased for that Program Category?

- Yes
- No

If yes, which program categories should have funding decreased in order to allow for that increase?

CHOOSE ALL THAT APPLY

- Single Family Rehab
- Multi Family Rehab
- New Single Family Construction
- New Multi Family Construction
- Tenant Based Rental Assistance

3. Tell us a bit more about how you think we should prioritize different HOME program categories or adjust the funding to better meet community needs.

PART II – 2023 CDBG FUNDING

CDBG Program (Community Development Block Grant) Average annual allocation: \$2,252,614 funding data from 2015-2018 used to derive averages	
Program Categories eligible uses of CDBG funds with established capacity in the community to carry out programs	Average % of CDBG Program
Affordable Housing low interest rehab and energy retrofit loans and grants for low-moderate income homeowners rehab and new construction of affordable housing units for low-moderate income individuals and households	49%
Economic Development programs that provide skills training, employment mentoring, and technical assistance for low-moderate income individuals and small businesses run by low-moderate income individuals	18%
Public Services programs or services that assist low-moderate income individuals meet basic needs, such as food, clothing, health care, employment, childcare, and housing stability	15% **
Public Facilities improvements to facilities (ex: community centers, drop in centers) that serve neighborhoods where most of the residents are low-moderate income or that serve mostly low-moderate income clients	18%
Program Total	100%

**We are not allowed to spend more than 15% of CDBG funds on Public Services, per federal regulations.

1. Which of the CDBG Program Categories listed above is the most pressing need in your community?

CHOOSE ONE

- Affordable Housing
- Economic Development
- Public Services
- Public Facilities

2. Do you think funding should be increased for that Program Category?

- Yes
- No

If yes, which program categories should have funding decreased in order to allow for that increase?

CHOOSE ALL THAT APPLY

- Affordable Housing
- Economic Development
- Public Services
- Public Facilities

3. Tell us a bit more about how you think we should prioritize different CDBG program categories or adjust the funding to better meet community needs.

PART III – HOME-ARP FUNDING

HOME-ARP Program		Allocation: \$1,986,658
Funds must be used to benefit Qualifying Populations: Homeless, At-Risk of Homelessness, Fleeing DV, or other populations where assistance would (a) prevent the family’s homelessness or (b) serve those with greatest risk of housing instability		
Program Categories	Eligible uses of HOME-ARP funds with established capacity in the community to carry out programs	Existing Entitlement Funding (Annually)
Rental Housing (Affordable)	Acquisition, construction, or rehabilitation of rental housing for Qualifying Populations	~\$1.1M (CDBG) [shared with NCS]
Supportive Services	Funds may support a broad range of services benefiting Qualifying Populations, including but not limited to child care, education, job training, food services and legal services.	~\$338K (CDBG)
Non Congregate Shelter	Acquisition, construction, or rehabilitation of Non-Congregate Shelters for Qualifying Populations	~\$1.1M (CDBG) [shared with Rental Housing]
Tenant Based Rental Assistance	Voucher system similar to Section 8 that subsidizes market rate rents for low income households	~125K (HOME)
Program Total		100%

1. Which of the HOME-ARP Program Categories listed above is the most pressing need in your community? **CHOOSE ONE**

- Rental Housing (Affordable)
- Supportive Services
- Non Congregate Shelters
- Tenant Based Rental Assistance

2. Which of the HOME-ARP Program Categories listed above is the least efficient use of this one-time allocation of American Rescue Plan funding?

- Rental Housing (Affordable)
- Supportive Services
- Non Congregate Shelters

- Tenant Based Rental Assistance

3. Tell us a bit more about how you think we should prioritize different HOME-ARP program categories.

PART IV -- DEMOGRAPHICS

To help us make sure we're hearing from everyone in the community, please tell us a little bit about yourself. All of your information will be kept confidential and no information that could identify you will be associated with your responses in any materials we make public. You can skip any question you're not comfortable answering.

1. Which of the following, if any, have you or your family experienced in the past year? Please select all that apply.

- Struggling or unable to meet basic needs (food, clothing, health care, childcare)
- Trouble finding and/or keeping suitable affordable housing
- Trouble finding and/or keeping employment with wages that you can afford to live on
- Struggling or unable to access medical care

2. Can your household currently afford all of its food, clothing, health care, transportation, child care, and housing needs using only household members' employment income(s)?

- Yes
- No

3. What is your age?

4. What is your gender?

5. What is your race/ethnicity?

6. What is your zip code?

**NOTICE OF PUBLIC COMMENT
PERIOD AND PUBLIC HEARING
ON THE CITY OF DULUTH FY
2023 ACTION PLAN FOR HOUS-
ING AND COMMUNITY DEVELOP-
MENT**

*** Federal Funding Recommenda-
tions Included ***

The City of Duluth is seeking citizen comments on the Draft FY 2023 Action Plan for Housing and Community Development. All input is welcome including identification of current community issues, especially those affecting people of color, people with low and moderate incomes, and people with disabilities, and comments about the City's progress toward five-year community development goals are outlined in the Plan. This plan includes funding recommendations for approximately \$3 million from the U.S. Department of Housing and Urban Development. The Community Development Committee (CD Committee) plans and advises on the use of these funds to the Duluth City Council.

CD Committee Preliminary Recommendations for 2023 Funding:

Community Development Block Grant (CDBG) Program

(at least 70% of CDBG funds must benefit persons with low or moderate incomes)

Housing

(all applications are for housing improvements that will benefit people with low or moderate incomes)

Duluth Property Rehabilitation Program – HRA \$336,111

Community Land Trust Acq-Rehab-Resale – One Roof Cmty Hsg \$400,000

One Roof Duluth Rehabilitation – One Roof Community Housing \$70,000

Economic Development

(all applications will create full-time jobs or assist businesses to create jobs to be filled by persons having low or moderate incomes at the time of employment)

Futures Program- Life House, Inc \$99,000

High-demand, Living-wage Job Training – SOAR Career Solutions \$170,000

Starting/Growing Neighborhood Businesses –Entrepreneur Fund \$56,000

Ujamaa-The Culture District -Family Rise Together \$20,000

Public Facility Improvements

(all applications will provide improvements to neighborhoods having a majority of persons with low and moderate incomes)

Equipment Upgrades to Improve Dental Care –Duluth YWCA \$40,500

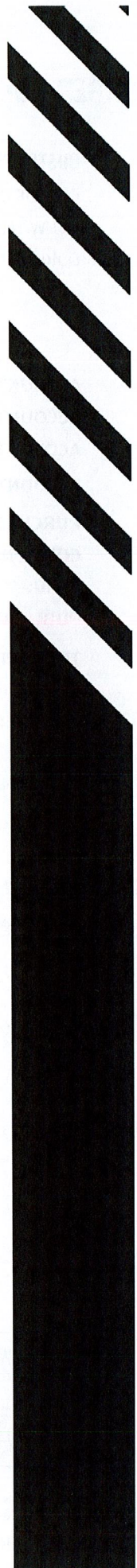
Acquisition Demolition Program- City of Duluth \$200,000

Imaginarium Project –Life House, Inc \$43,000

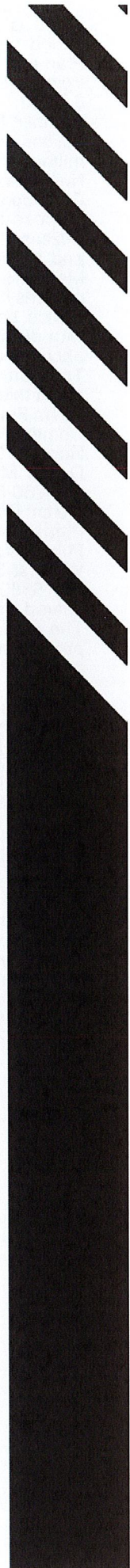
Public Service

(all applications will provide programs or services to persons with low or moderate incomes) Federal regulations stipulate a maximum of 15% of grant funds to public service applications.)

Duluth Hunger Project CHUM \$80,000



Landlord Incentives Program – Salvation Army \$15,000
 Tenant Landlord Connection – One Roof Community Housing \$20,000
 Free Tax Site – Community Action Duluth \$15,000
 JET Food Program – Family Freedom Center \$45,000
 Young Mother's Program-YWCA \$20,000
 Life House Youth Center - Life House \$30,000
 Homeless Services and Shelter Center – CHUM \$30,000
 Programming for Children– CHUM \$18,000
 Homeless Veterans Services-MACV/DULUTH \$9,000
 Family Transitional Housing- Salvation Army \$8,000
 Family Supportive Housing- Center City Housing Corp \$30,000
 Safe Haven Shelter Program- Safe Haven \$20,000
 Coordinated Entry & Assessment Planning \$12,000
 Program Administration – CD Division \$470,000
 HOME Program Administration – CD Division \$53,000
 ESGP Program Administration – CD Division \$15,250
 HOME TBRA Administration – Duluth HRA \$5,000
 HOME Investment Partnerships Program - Proposed Year 2023 Funding Recommendations
 Homeless Rental Assistance Program (TBRA) – Duluth HRA \$50,000
 Windwood Apartments – Center City Community Housing \$300,000
 CHDO CLT New Construction-One Roof Community Housing \$172,000
 Emergency Solutions Grants Program - Proposed Year 2023 Funding Recommendations
 CHUM Emergency Shelter – CHUM \$19,000
 Comprehensive Services for Homeless Veterans- MACV \$7,000
 Family Transitional Hsg Operations – Salvation Army \$8,300
 Supportive Housing Programs – Center City Housing \$22,000
 Domestic Violence Shelter- Safe Haven \$17,000
 Street Outreach - CHUM \$10,000
 The Loft Emergency Shelter for Youth-Life House \$30,900
 Annie's House of Refuge & Restoration \$10,000
 Prevention and Rapid rehousing \$63,075
 HMIS Data Entry \$4,200
 Contingency Plan: If there should be a higher level of funding allocated to the city for FY 2023 than estimated, such funding shall be distributed proportionally to previously recommended projects that were not recommended to receive full funding, up to 2% of the final allocation, and if less funding is allocated, all projects shall be reduced proportionally up to 2% of the final allocation. If the final allocated amount varies by more than 2% of the estimated amount then the Community Development Committee shall reconvene and revise the funding recommendation and submit it to the City Council.



There is a 30-day public comment period for the draft Annual Action Plan and funding recommendations from October 29, 2022 – December 6, 2022.

A public hearing on the recommendations will be held by the CD Committee at 5:30 p.m. on Tuesday, November 22, 2022, in the Council Chambers - 3rd Floor - City Hall. The purpose of the public hearing is for citizens to comment on the Draft Plan and the funding recommendations. Members of the public, especially persons having low and moderate incomes, persons of color, and persons with disabilities, are encouraged to attend and provide comments.

To submit comments or questions about this draft Action Plan, contact:

Adam Fulton
Community Planning
Room 110, City Hall
Duluth, MN 55802
218-730-5580
afulton@duluthmn.gov

Please send comments to: Adam Fulton, afulton@duluthmn.gov or 411 W. First Street, Room 160, Duluth, MN 55802. All comments will be shared with the CD Committee

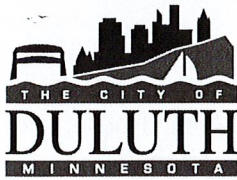
The proposed Action Plan, and the project summary for FY 2023, is available for comment at: <https://duluthmn.gov/planning-development/community-development-funding/annual-funding-process/>

Copies of the Plan are available at the City of Duluth Community Development Division (Room 160 City Hall), Duluth City Clerk's Office (City Hall), the Duluth Public Library and library branches

If you have special needs, such as an interpreter, please contact the Planning and Development Division at 730-5580 so that your needs can be accommodated. For hearing impaired persons please call the City's TTY/Information Assistance at 730-5000 or the Minnesota Relay Service at 1-800-627-3529.

(Nov. 9, 2022) 120509





Planning & Development Division
Planning & Economic Development Department

Room 160
411 West First Street
Duluth, Minnesota 55802

218-730-5580
planning@duluthmn.gov

Community Development Committee Meeting Summary

Tuesday, November 22, 2022, 5:30 p.m.

1. Call to Order and Roll Call

Chair Sterner called the meeting to order at 5:36 pm

Attending: Pat Sterner (Chair), Steven Wick (Vice Chair), David Lewis, Jen Harris, Theresa O'Halloran-Johnson, Patrice Critchley-Menor

Absent: Mary Garness

Staff Present: Suzanne Kelley, Phillis Webb

2. Approval of Meeting Summaries

October 25, 2022 Meeting

MOTION/Second: O'Halloran-Johnson/Harris moved to approve the meeting summaries. Motion approved 6:0.

3. Overview of Public Comment Period and Public Hearing

Staff member Kelley described the Public Comment process. She stated the time limit for each agency to speak, and suggested for each agency to say how it affects them overall.

4. Public Hearing on FY 2023 Annual Action Plan & Funding Recommendations

(All attendees will have 3 minutes to address the committee.)

Chair Sterner spoke how important it is for people to provide comments to the Committee. She said written and spoken comments help the Committee to better understand the needs in the community. She emphasized that "we are all partners in this work in serving those in most need in our broader community. Those of use on the Committee absolutely look to you to help us make the best recommendations possible based on fund available. Frankly the more forthright you are with use the better." Chair Sterner opened up the public hearing at 5:40.

Deyona Kirk from Annie's House spoke and stated that there should be consideration of her increase on her funding request. She explained her experience with HUD funds and development projects in Duluth. She explained the importance of needing the development funds to acquire and rehab Annie House. She also spoke about the importance of the ESG funds for the utility costs. Chair Sterner stated that reconsideration is important and getting her experience in a letter assisted on this. There were also multiple speakers that spoke on behalf of working with Annie's house. All the comments provided stated that there is a lot of positive work going on at Annie's house and Divine Konnections, and it is a safe space for helping women with their kids. Also, that Deyona is the only BIPOC connection to serve BIPOC women. People who spoke on behalf of Annie House include:

- Robyn Weaver
- Jody Langseth
- Malcolm Lumsden
- ChaQuana McEntyre
- Tom and Bonnie Malterer
- AC Kirk
- Kantrelle Kirk
- Tatiana Bergum

Chris Wines from MACV stated that the statistical data from the previous year, and how they met all of their goals including all of their federal benchmarks this year.

Tina Krauz talked about her interest about serving on the community.

Jordan Eunison-Christi from Life House spoke about the programs they continue to offer and asked for continued support.

Nancy Cashman from Center City described the Wadena West Project and that it will provide 60 permanent supportive housing units in a location that has accessible to stores. This facility will have 24 hours front desk operation.

John Cole from CHUM thanked the committee and that the agency continues to support the BIPOC community. He also talked about the programs they are currently running like food services, the outreach program, the shelter programs, and the warming center. He stated it critical to have more housing in the community; he also expressed the need to have more treatment facilities for mental health and drug addiction.

Collen Kelly from Center City talked about the family supportive housing project and the need for intensive case management. She also stated the rental market is very tight.

Beth Bury from the YMCA explained how they successfully create a safe place for young mothers.

Brittney Robb from Safe Haven talked about the work they do in the community for domestic violence within the city of Duluth.

Jake Morgan from HRA stated what their goals were, and that affordability within their program is a resource of the community.

Kyra Gustafson from Community Action Duluth stated one of the new services they will be introducing for the elderly where they can set an appointment rather than wait in line.

Classie Dudley from Community Action Duluth stated the positive effects of the tax free site within the diverse Duluth community. She also mentioned their previous statistics and how much more money are getting back. She also stated that they were now able to offer virtual services.

Bev Downs also stated that she has personally used the tax free sites for multiple years.

ChaQuana McEntyre From Family Rise Together stated that she supports all of the previous agencies that spoke, and asked for continued support from the commission.

Chair Sterner thanked everyone for their input and closed the public hearing at 7:15.

5. Next Steps

Staff member Kelley explained that the recommendations for the 2023 Action Plan will be reviewed and voted upon at the December 6, 2022 meeting. Afterwards, the recommendations would be presented by the CD Committee to City Council. Date to come.

6. Adjourn

MOTION/Second: O'Halloran-Johnson/Wick moved to adjourn the meeting at 7:21. Motion approved 6:0.

Next Meeting: December 6th, 2022

**NOTICE OF PUBLIC COMMENT
PERIOD FOR THE CITY OF DU-
LUTH FY 2023 HOME FUNDS FOR
HOUSING AND COMMUNITY DE-
VELOPMENT**

The U.S. Department of Housing and Urban Development (HUD) has finalized its Fiscal Year 2023 funding to the City of Duluth. The final proposed FY 2023 Action Plan includes recommendations for expenditure the following anticipated HUD FY 2023 grants to the city of Duluth:

- Community Development Block Grant (CDBG): \$2,385,901
- HOME Investment Partnership Program (HOME): \$615,442
- Emergency Solutions Grant Program (ESG): \$206,489
- Total HUD FY 2023 Grant: \$3,137,000

The Community Development Committee (CD Committee) plans and advises on use of these funds to the Duluth City Council. The CD Committee's recommendations were finalized by the Duluth City Council on January 23, 2023 in Resolution 23-0055, these recommendations contained a contingency plan that requires a public hearing for allocation amounts that were more than 2 percent different than the recommended amounts. The CDBG and ESG allocated funds were within 2% estimation.

The funding for the HOME Investment Partnership Program was increased by 6%, therefore further comments on the proposed final funding will be accepted between March 18 to April 18, 2023. All input is welcome including identification of current community issues, especially those affecting people of color, people with low and moderate incomes, and people with disabilities.

Final Proposed FY 2023 Funding:
HOME Investment Partnerships Program - Proposed Year 2023 Funding Recommendations

Tenant Based Rental Assistance - HRA Duluth \$50,000

Wadena West Apartments - Center City Housing \$ 300,000

CLT: New Construction-One Roof Community Housing \$ 203,898

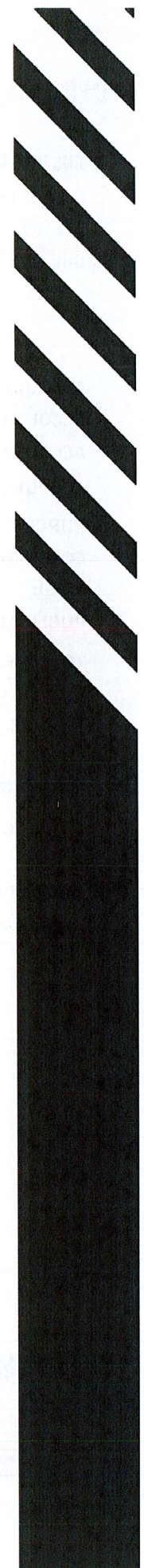
HOME Investment Partnership Administration - City of Duluth \$ 50,500

HOME TBRA Administration - Duluth HRA \$ 5,000

There is a 30-day public review period on this Proposed HOME recommendations, which runs from March 18 to April 18, 2023. Copies of the Plan are available at the City of Duluth Community Development Division (Room 110 City Hall), Duluth City Clerk's Office (City Hall), the Duluth Public Library and library branches.

The proposed Action Plan, and the project summary for FY 2023, is available for comment at: <https://duluthmn.gov/planning-development/community-development-funding/annual-funding-process/>

A public hearing on the recommendations will be held by the CD Committee at 5:30 p.m. on Tuesday, April 18, 2023, in the Council Chambers - 3rd Floor - City Hall. The purpose of



the public hearing is for citizens to comment on the Draft Plan and the funding recommendations. Members of the public, especially persons having low and moderate incomes, persons of color, and persons with disabilities, are encouraged to attend and provide comments.

To submit comments or questions about the draft funding recommendations, contact:

Ryan Pervenanze
Planning & Development
Room 160, City Hall
Duluth, MN 55802
218-730-5580

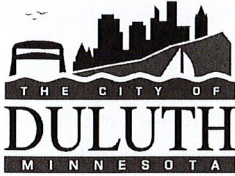
rsrobertson@duluthmn.gov

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(March 18, 2023) 204723





Planning & Development Division
Planning & Economic Development Department

Room 160
411 West First Street
Duluth, Minnesota 55802

218-730-5580
planning@duluthmn.gov

Community Development Committee Meeting Summary

Tuesday, April 18, 2023, 5:30 p.m.

1. Call to Order and Roll Call

Chair Steve Wick called the meeting to order at 5:37 pm

Attending: Pat Sterner, Steve Wick, Theresa O'Halloran-Johnson, David Lewis, Jennifer Harris, Mary Garness, Jasmine Clark

Absent: Patrice Critchley-Menor, AC Kirk

Staff Present: Suzanne Kelley, Phillis Webb

2. Approval of Meeting Summaries

a. Motion to Approve March 18 minutes **MOTION/Second: Lewis/ Harris Vote (6-0) APPROVED**

3. Public Hearing on City of Duluth FY 2023 HOME Funds

- Chair Wick officially opened the public hearing at 5:39pm

- Chair Wick opened to public comment. Jim Philbin from One Roof stated that they appreciate what the commission has done. He also stated that they have been trying to find as many homes as possible so they can do construction. He also stated all the programs they have in place are doing great.

- Chair Wick made a motion to approve FY 23 HOME allocation
MOTION/Second: Sterner/ Garness Vote (6-0) APPROVED

-Staff member Suzanne Kelley talked about the next steps of the review process and how it will go to city council

4. 2023 Application Review Process update

- Commissioner Sterner started with project impacts and delivery and how and/or if this is a good way to ask what their goals are. Staff member Webb stated that within the application, there may be some questions that seem the same, but there may be intricacies from one question to another.

- The commission dissected the current questions within the application. The commission also went over the point system for the summary rating sheet.

5. Community Needs Assessment Discussion

Staff member Kelley asked the commission what would be an appropriate way to get out into the community for assessment of needs in the community. There needs to be at least 1 community input discussion. Possibly ask one of the agencies to host. Commissioner Clark stated that phones are not always accessible, there could be bias. Also, provide paper surveys. Commissioner Lewis also stated that the Mayor has several focus groups that have statistical data that the commission could use, where the commission may not have to do surveys.

8. Adjourn (Next meeting, May 16, 2023)

MOTION/Second: Garness / Lewis **Vote (6-0) APPROVED**