

# Duluth Public Arts Commission

## MINUTES for October 17, 2022

### Call to Order and Roll Call

Meeting started at 4:12PM

Present: Scottie Gardonio, Carly Jandl, Amanda McElray Hunter, Christina Woods, Amy Demmer, Tammy Clore, Paula Gudmundson, Kelli Hallsten Erickson

Absent: Wes Drummond

Staff: Eleanor Bacso, Tricia Hobbs

1. Public Comment

### Approval of Minutes

2. June Regular Meeting Minutes

Commissioner Gardonio made a motion to approve June meeting minutes with a second by Commissioner Clore.

Drummond	Gardonio	Jandl	Hallsten Erickson	McElray Hunter	Woods	Demmer	Clore	Gudmundson
	x	x		x	x	Abstain	x	Abstain

Commissioners Gudmusdon and Demmer abstained due to their absence at the last meeting.

### Discussion Items

3. Light Projection Festival:
  - a. We are working with Minnesota Power and Forecast Public Arts to identify opportunities for light projections on the open wall across from Minnesota Power Plaza. More information to come.
  - b. Desire to align 2023 Light Projection Festival with the Cold Front Festival.
4. Budget:
  - a. Spend some time discussing budget at the next meeting.

- b. Note to Mayor Larson – some funding needs to be held aside to take care of care for existing statues. Are there sustainable funding options going forward? Specifically, around care of existing statues and conservation.
  - c. Tricia and Eleanor will send the current committee roster, as well as last year’s budget, and other historical documents to support discussion.
  - d. **Action item for next meeting:** Review and discuss future work plan in alignment with budget.
5. Cascade Mural Park:
  - a. Commissioner Woods raised the question re: Cascade Mural Park. Is that under the purview of DPAC? If yes, what are next steps on making updates. Commissioner Woods will research with community members. Tricia and Eleanor will check city files to see if there is record of anything.

Commissioner Hallsten Erickson joined late at 4:20PM.

### **Action Items**

Utility Box Wrap Program Updates:

6. Due to rising costs, the Commission has to approve additional funding to cover the cost.

Commissioner Gudmundson made a motion to approve the additional funding for up to \$2500 per box, with a second by Commissioner Clore.

Discussion:

- Does this also cover artist costs? No, this is just installation. Current artist payment is \$1000.
- Take out artist compensation for discussion at next month’s meeting.
- **Action item for next meeting:** Find previous program document and how funding was allocated.
- There are minimal maintenance costs required for the wraps.

Drummond	Gardonio	Jandl	Hallsten Erickson	McElray Hunter	Woods	Demmer	Clore	Gudmundson
	x	x	x	x	x	x	x	x

Bylaws:

7. DPAC is looking to approve updated Bylaws

Commissioner McElray Hunter made a motion to approve the updated Bylaws, with a second by Commissioner Clore.

Discussion:

- The Commission reviewed the edits.
  - Edit #1: Adjust to have JUST quorum to approve the new officers.
  - Edit #2: We don't currently meet the expectations of 3 commissioners per sub-committee; can we adjust to remove a quantified number of commissioners? Or say "up to 3" or "2 or more"?
- Questions:
  - Is there a meeting requirement per year?
  - What are term limits for Commissioners?
- **Action item for next meeting:** The Commission would like for Bob, or another representative from the Attorney's Office to join the next DPAC meeting to review the document.

Drummond	Gardonio	Jandl	Hallsten Erickson	McElray Hunter	Woods	Demmer	Clore	Gudmundson
	x	x	x	x	x	x	x	x

**Communications**

8. Staff Updates

- a. Tricia and Eleanor asked Commissioners to check their calendars for November and December dates for any conflicts with holiday scheduling

9. Submittable

- a. Tricia and Eleanor have met with the Attorney's Office to discuss feasibility around utilizing the platform going forward. They are reviewing the user agreement.
- b. **Question:** Is there an existing approved vendor list?

10. Transportation and Public Art discussion last month

- a. **Action item for next meeting:** Can James Gittemeier, Senior Transportation Planner provide the Commission with a list of upcoming projects? Can we have a template letter of support on file?

**Subcommittee Reports**

11. Deaccessioning Subcommittee

- a. No updates.

12. Conservation Subcommittee:

- a. Eleanor had a discussion with Penny Perry regarding who we might work with upon her retirement.

13. Performance and Festival Committee

- a. No updates.

14. Overall Committee Review

- a. **Festivals and Performances subcommittee** – Will work on recommendations and execution of events and performances. Can a past Commissioner provide direction on how to move forward? Perhaps a written recommendation.
  - i. Carly Jandl
  - ii. Kelli Hallsten Erickson
  - iii. Wes Drummond
  - iv. Tammy Clore
- b. **Deaccessioning subcommittee** – Reviewing documents and create a process for how the City removes and retires works of art. Goal is create a recommendation as to how DPAC
  - i. Scottie Gardonio

- ii. Christina Woods
- c. **Conservation subcommittee** – Works on the ongoing maintenance
  - i. Amanda McElray Hunter
  - ii. Christina Woods
  - iii. Paula Gumundson

Discussion:

- Review past call for artists for Light Projection Festival, with suggested edits. Commissioner Clore will look for written record of suggestions.
- Conveners will call meeting of committees
- Commissioner McElray Hunter provided an update from the July Indigenous Commission.
  - Commissioner Woods talked about her proposal to incorporate signage in City Hall.
  - **Action for next meeting:**
    - How can/should DPAC engage with wayfinding process?
    - Can the Parks Department come to an upcoming meeting?
    - How can DPAC help artist navigate the Parks Department process?
  - **Action for next meeting:** Add standing updates from Indigenous Commission to the agendas going forward
- Questions:
  - Is there a way to note that something is public art? And is funded/provided by the City of Duluth.
  - How can we share the list of art publicly?
    - **Action item for next meeting:** Bookmark promotion of this in future years funding.
  - **Action item for next meeting:** Inviting other city departments to join future meetings.

## Adjournment

Motion to adjourn by Commissioner McElray Hunter, second by Commissioner Gudmunson. The meeting adjourned at 5:29PM.